



Willoughby United Methodist Church
15 Public Square
Willoughby, OH 44094

Thank you for applying for a position at Willoughby United Methodist Church. Upon completion, please return to the Church Office or e-mail to: admin@willoughbyumc.org.

Instructions: Please answer each question fully and accurately. No action will be taken on this application until all questions have been answered. Please print, except for signature. In reading and answering the following questions, be aware that none of the questions are intended to imply illegal preferences or discrimination based upon non-job-related information.

Job Applied for _____

Today's Date: _____

Name _____

Day Time Telephone Number _____

Email Address: _____

Are you seeking? (Please check appropriate answer)

Full time Part time

When are you available to start work? _____

Have you worked for WUMC in the past Yes No

If Yes when: _____

If hired, can you furnish proof you are eligible to work in the U.S.? Yes No

An Equal Opportunity Employer

WUMC provides equal employment opportunities to all employees and applicants for employment without regard to race, color, ancestry, national origin, gender, sexual orientation, marital status, religion, age, disability, gender identity, results of genetic testing, or service in the military. Equal employment opportunity applies to all terms and conditions of employment, including hiring, placement, promotion, termination, leave of absence, compensation, and training.



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PLEASE READ EACH STATEMENT CAREFULLY BEFORE SIGNING

I certify that all information provided in this employment application is true and complete. I understand that any false information or omission may disqualify me from further consideration for employment and may result in my dismissal if discovered at a later date.

I authorize the investigation of any or all statements contained in this application. I also authorize, whether listed or not, any person, school, current employer, past employers and organizations to provide relevant information and opinions that may be useful in making a hiring decision. I release such persons and organizations from any legal liability in making such statements.

I UNDERSTAND THAT THIS APPLICATION, VERBAL STATEMENTS BY MANAGEMENT, OR SUBSEQUENT EMPLOYMENT DOES NOT CREATE AN EXPRESS OR IMPLIED CONTRACT OF EMPLOYMENT NOR GUARANTEE EMPLOYMENT FOR ANY DEFINITE PERIOD OF TIME. ONLY THE STAFF PARISH RELATIONS COMMITTEE OF THE ORGANIZATION HAS THE AUTHORITY TO ENTER INTO AN AGREEMENT OF EMPLOYMENT FOR ANY SPECIFIED PERIOD AND SUCH AGREEMENT MUST BE IN WRITING, SIGNED BY THE STAFF PRAISH RELATIONS COMITTE CHAIR AND LEAD PASTOR AND THE EMPLOYEE. IF EMPLOYED, I UNDERSTAND THAT I HAVE BEEN HIRED AT THE WILL OF THE EMPLOYER AND MY EMPLOYMENT MAY BE TERMINATED AT ANY TIME, WITH OR WITHOUT REASON AND WITH OR WITHOUT NOTICE.

I have read, understand, and by my signature consent to these statements.

Signature: _____

Date: _____

This application for employment will remain active for 90 days from the signature date.

Revised 8/5/2018 PC